

REPORTING CRIMINAL ACTIONS OTHER EMERGENCIES

It is the responsibility of all West Penn Hospital School of Nursing students to report any criminal or suspicious activity and emergencies occurring on campus. This is necessary to help maintain the efficiency and effectiveness of the Security Department in responding to all calls for assistance. To report any occurrences to Security call the Security office at (412) 578-1800. The Security Office is open 24 hours a day and is located on the Ground Floor of the Hospital, Room 405.

Upon notification of any criminal or emergency occurrence, the Security Department will immediately respond to the stated location and take appropriate action as dictated by the Security Department Policy and Procedure Manual, and the Crime Codes of Pennsylvania.

After the Incident has been dealt with appropriately and the proper notifications have been made, the Security Department will complete a Security Incident Report. All Reports are kept on File for seven years.

ACCESS TO CAMPUS FACILITIES

All students upon admission into the West Penn Hospital School of Nursing program will receive a West Penn Hospital photo identification badge. This badge is obtained from the Human Resources Department and must be worn at all times while on hospital premises. If the badge is lost, the student should obtain a new badge by notifying Human Resources at (412) 578-5046, Monday through Friday, 9:00 a.m. - 5:00 p.m.. When students graduate or withdraw from the program the identification badge must be returned. This

Access to and from the School of Nursing during normal hours on Monday through Friday can be gained via the Main Entrance on Friendship Avenue or the Rear Entrance on Mend Way.

RESIDENCE SECURITY

For student safety the Security Department is staffed 24 hours a day and the campus is under exterior surveillance via closed circuit television cameras located at various external points which are monitored 24 hours per day by Security personnel. A Receptionist is positioned at the main entrance 24 hours each day.

SCOPE OF SERVICE

Security is charged with supplying employees, patients, students, and visitors to the hospital with the optimum of security and safety. In line with this, the Security Department performs the following services (not an exclusive list):

1. Patrols the hospital in general and parking areas.
2. Maintains a fire watch on a 24-hour basis and responds when a fire occurs.
3. Safeguards patients.
4. Periodically publishes Security Alerts to update employees and students about possible security problems.
5. Maintains liaison with law enforcement agencies.

9. Monitor
10. Submit accident
11. Provide vehicle:
12. Issues parkers
13. Monitor equipm
14. Enforce system
15. Respond threats
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identification badge allows access to the School of Nursing facility located on Friendship Avenue.

6. Investigates criminal activity.
7. Engages in programs of crime prevention.
8. Conducts security checks in the Nurses Residence periodically during each 24 hour period.

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**The Western Pennsylvania Hospital
Reported Criminal Offenses by Year***

| CRIMINAL OFFENSE | 1998 | 1999 | 2000 | 2001 | 2002 |
|----------------------------------|------|------|------|--------------------|------|
| Murder | 0 | 0 | 0 | 0 | 0 |
| Forcible/Nonforcible sex offense | 0 | 0 | 0 | 0 | 0 |
| Robbery | 0 | 0 | 0 | 0 | 0 |
| Aggravated Assault | 0 | 0 | 0 | 0 | 0 |
| Burglary | 4 | 2 | 2 | 11 (9 On Vehicles) | 1 |
| Motor Vehicle Theft** | 4 | 8 | 3 | 5 | 1 |
| Liquor Law Violations | 0 | 0 | 0 | 0 | 0 |
| Drug Abuse Violations | 0 | 0 | 0 | 0 | 0 |
| Weapon Possession | | | | | |

* Source: The Western Pennsylvania Hospital Security Department. These statistics reflect activities occurring throughout the entire Hospital campus and surrounding

areas & parking

lots, which also includes the School of Nursing.

** Reported motor vehicle thefts occurred off campus on side streets.

2002 is current to July 31, 2002